

Online Course Instructor Handbook



Table of Contents

	Page(s
Introduction	3
Mission, Vision, Impact	4
WSU Learning Portal	5
Training	6
Role of Course Instructors	7-8
Course Submission & Learning Objectives	9
Course Categories Available	10
Course Instructor Compensation	11

Introduction



Thema Azize SerwaFounder of
The Womb Sauna

Introducing every person to the healer within!

The Womb Sauna was founded as a company, in 2011 and within it's first year impacted women in 15 different US states through vaginal steam medicine. The company continues to grow and thrive in many ways.

The Womb Sauna University (WSU) was developed in February 2013 as a resource to train people in the Womb Sauna's method of mobile vaginal steaming, as well as ways to use all natural, holistic approaches to create and maintain good health and wellness.

Our founding principle is that every person is powerful enough to heal themselves. With the right education and resources we can make this a reality.

After receiving an amazing response from people all over the world seeking classes, specialized trainings, and opportunities to connect with the expertise of holistic practitioners, Thema Azize Serwa—founder of the Womb Sauna—knew it was time to expand the University and recruit instructors.

Are you passionate about people getting information that empowers them, allows them to heal themselves, and maintain their good health? Are you seeking ways to contribute your area of expertise in a way that creates tangible, measurable impact? Becoming a part of the WSU Instructor team is about more than just providing information in an innovative way. You have an opportunity to empower people to transform their lives.

So, welcome aboard! Join us in providing the tools for people to be healthy, empowered, educated, and impactful. Your contribution is meaningful and appreciated beyond measure.

This handbook will be the guiding document for how you should function as a course instructor and the kind of support you will receive from the WSU. As an approved course instructor, you may use the following information for any support or questions that you may have:

1-888-576-WOMB – Thema Azize Serwa info@thewombsauna.com

Mission, Vision, Impact

Our Mission

To provide education, resources, and inspiration to people that enable them to heal themselves in mind, body, and spirit.



Our Vision

To have global brand recognition for empowerment and create a tangible, measurable impact in the world through our education.

The Impact

Healthier individuals make healthier families which make healthier communities, and nations. Our goals are very clear and concise, and although simple, can, literally change the world that we live in. Those goals include:

- •Activating in each student self-knowledge, self-confidence, self-love, and self-acceptance.
- •Reviving in cultures throughout the world, the knowledge and faith in 100% all natural earth and spiritual based healing modalities.
- •A significant decrease in the poor health conditions of the human family and "normalizing" of "dis-ease care".
- •Providing affordable life-changing education to every student, wherever they are.

WSU Learning Portal

What is our Learning Environment?

WSU uses an online platform that includes the following capabilities:

- Video Streaming
- Audio Only Options
- •Multi-Presenter Functionality
- Social Media Integration and webcasting
- Recording
- Chat room
- Desktop Sharing
- Whiteboard
- •Iframing of web content
- •Webinar Automation
- Polling of participants
- Document Sharing
- Exam Integration
- Digital Certificates
- Conference Call Integration
- Presentation Upload and Stream (.PPT, .DOC, .PDF, etc.)



Students enter a self-paced curriculum. Live online classroom options are available but most students will experience their course materials at their own pace.

Our system is very comprehensive and although we have a wide variety of capabilities, your ability to present your course materials will be very streamlined and easy to accomplish.

Training



Personal Support

Once your Instructor Agreement is received and approved the following steps occur for training:

- 1. A phone conversation reviewing your course content and format for our learning portal
- 2. The set up of your log-in username and password.
- 3. A scheduled date to walk you through the learning portal and record your course content for its upload into the learning portal.
- 4. If a live class date is a part of your course, our team will advise you on how to use the live features of the learning portal. Live events are not recorded and archived on our learning portal.
- 5. Once your online course is recorded you will receive an email confirmation and can access your course on the portal for review and include any additional documents or an exam to share.
- Once, your course content is all included, there will be a final review from our team, and once everything is approved the marketing of your course will begin.

Role of Course Instructors

The WSU Course Instructor

As an approved course instructor of WSU, you represent the mission and vision of The Womb Sauna University and The Womb Sauna. What you teach our students creates an impact and represents our company.

Your role is to educate and empower and represent the brand of WSU well, contributing to it's growth and positive impact. You are the fuel in our vehicle that will help us achieve our goals. Thank



Guidelines

- •All student access to your course materials must be completed through the WSU student registration process. Students ARE NOT to be given access to the WSU portal without payment and registration into the course.
- •Course Instructors do not share access to the WSU Learning Portal with anyone who is not approved and trained by WSU, for any reason. If this occurs, immediate termination of the Instructor Agreement will occur.
- •Course Instructors do not share information about the WSU Learning Portal with other competitive companies or other businesses. The security and privacy of the WSU Learning Portal allows for WSU to maintain the best learning environment for students.

Continued...

- •Course materials for the WSU are not duplicated for profit outside of the WSU.
- •Course Instructors respond to students' questions about course materials. Communication with students is maintained through the WSU Learning Portal.
- •The WSU Instructor Agreement pays out commissions on every student's enrollment in your course if you choose to charge a fee. We do not limit your earning potential through our university but we do ask that you consider market value for your course instruction in choosing your pricing as well as our brand integrity. If you need assistance in determining a cost for your course, please contact us at 1-888-576-WOMB.

BLESSINGS

- •Course Instructors remain current on relevant information that pertains to their course content and contacts WSU if course content needs to be updated or changed.
- •Course Instructors participate in the creation of excitement and participation in their WSU course, supporting WSU marketing efforts and recruitment of students.

If a course instructor does not abide by all guidelines in the WSU Course Instructor Handbook, the Instructor Agreement and compensation will immediately be canceled. Any course materials will also be immediately be removed from the Learning Portal and course catalog.

Course Submission & Learning Objectives

Instructor Agreement & Course Submission

The first step is to complete the online instructor's agreement and submit the course content that you'd like to add to WSU's curriculum.



submit online

Go to

http://bit.ly/1d8EuT4

When you go to the above link you will see the instructor agreement to submit. Once you submit your form allow for up to 5 business days for processing and once approved, you will receive an e-mail confirming your training time.

Your Learning Objectives

To ensure the best interest and participation in your course, be sure to define clear learning objectives for students to read. This will show students what they can receive from your course.

Course Categories

Current Available Course Categories

- Alternative Diagnostic Care
- Aromatherapy Healing
- Astrology, Divination, Rituals, Spirituality
- Energy Based Healing
- •Gemstone Healing
- Hair Care
- •Herbal Remedies for Your Health
- Home, Environmental Pollutants...
- •Law of Attraction, Abundance, Money Management
- Nutrition for Healing
- Relationships, Balancing of Masculine & Feminine Energy
- Sacred Movement, Dance, Yoga
- Sexuality, Pleasure, Tantra
- •Small Business Bootcamp
- Art as Medicine
- Womb Healing, Fibroids, PCOS...
- •WS Certification Training Program......



Compensation

How are Instructors Compensated

Instructors are paid out their commissions from course registrations on the **20**th of each month. Funds are sent electronically through our Paypal Processing Center. Once your class generates a minimum of \$60 in

enrollments, you will start being compensated.

Registration Minimum for Payout	Online Courses	Live Courses
Payouts start once your class(es) generate \$60 in enrollments. **Online and Live commissions cannot be combined, if for the same course.	40%	30%
i.e. Course is \$25	\$10	\$7.50
*Instructor Recruitment Incentive- Recruit an instructor that enrolls 5 paid students into their course and make money as well.	\$30	\$20

**If you offer a FREE course there is no compensation for enrollment.

Free courses are a great way to generate excitement about your expertise.